**Minutes of Meeting of WBNP Steering Group 42**

**Date: Monday, 7th February 2022 at 7pm**

**Location: via Zoom**

**Present: Martin Thomas (Chairman), Carol Maycock, John Pritchard, Sally Kaill, and Alex Swift. Hannah Barter (UVE) was in attendance until 7.34pm**

1. **Apologies for absence:**None
2. **Draft Policies Review:** Hannah advised that in preparation for Regulation 14 (NB Regulation 14 is the ‘Pre-submission consultation and publicity’ stage; see [The Neighbourhood Planning (General) Regulations 2012 (legislation.gov.uk)](https://www.legislation.gov.uk/uksi/2012/637/regulation/14/made)):
	* An elapsed period of eight weeks should be allowed for ‘screening’
	* The draft NP should be updated with data from the 2021 Census, and a summary paragraph added.
	* The point size for text should be at least 11-point.

It was **AGREED** that:

* + MT should invite Mark Lomas (local photographer) to submit photographs from his library
	+ MT would ask the Town Council to approve the draft NP in preparation for Regulation 14
	+ The end of the period for the validity of the NP should be 2032, and changes to the text should be made, where necessary.

 (Hannah Barter departed at the conclusion of Agenda Item 2).

1. **Minutes of the last meeting:** The Minutes of the 41st meeting of the Steering Group held on 10th January 2022 were **AGREED** as a correct record.
2. **Matters arising from minutes:** None.
3. **Consultation:** It was **AGREED** that MT should inform Pippa Home that he will send to her next week the draft NP for screening and that he would contact Barrie Taylor about birds in the Neighbourhood Area. CM has contacted the Biodiversity Whaley Bridge Group with regard to our list of Local Green Spaces and asked if they have any information which we may use. Our intended participation in the next FAB Market due to be held in the Canal Basin on Saturday, 9th April 2022 will be reconsidered later in the light of progress during the Regulation 14 stage.
4. **Timeline and Project Management:**The spreadsheet was updated by AS, who will send this to members of the Steering Group. It is our intention to be ready for the Regulation 14 stage in March 2022 and to have completed this stage before the end of April 2022 in readiness for the Regulation 16 stage.
5. **Funding:** MT reported on the funding position which remains positive. There were no new requests for funding.
6. **Town Council feedback:** Nothing to report. It was **AGREED** that Hannah should be asked to advise on the matter of at what point (or points) in the preparation of the Neighbourhood Plan - between now and the Examination by an independent Inspector (to be appointed by High Peak BC) of the Plan - the Town Council should give its approval to the draft Neighbourhood Plan.
7. **AOB:**None.

The meeting closed at 8.22pm.

**Date of Next Meeting:** SG43 will be on Monday, 7th March 2022 at 7pm (via Zoom).